



## Suspension and Cancellation of Enrolment Policy

### 1 Context

- 1.1 Cabra Dominican College is committed to the safety, wellbeing and learning of all students in its care. Cabra is committed to providing the opportunities for students to develop their unique, individual gifts, to liberate them in the search for truth, and to empower them to create a better world.
- 1.2 When a child is enrolled, Cabra and the enrolling parents/caregivers of the student enter a contractual relationship.
- 1.3 This policy governs the circumstances by which that contractual relationship can be Suspended or terminated.

### 2 Policy Statement

Suspension and Cancellation of Enrolment are serious measures and must only be used in accordance with this Policy, the SACCS Building Respectful Relationships: Student Suspension and Cancelling Enrolment Procedure, principles of natural justice, and should respect the dignity of the student and the student's family.

### 3 Definitions

**Cancellation of Enrolment** means that Cabra terminates the contract that exists between Cabra and the enrolling parents/caregivers, concerning the education of a particular student. **Cancel Enrolment** and similar grammatical forms of these words have a corresponding meaning.

**Student Expectations** means the expectations set out in College policies, the Student Handbook, the Cabra Working Together Principles and other expectations which would ordinarily be expected of students in a school environment such as respect towards teachers and other students.

**Suspension** means that a student is precluded from attending school and school activities for a specified period of time. **Suspended** and **Suspend** have a corresponding meaning.

### 4 Scope

This policy applies to all students and enrolling parents/caregivers of Cabra Dominican College.

### 5 Principles

- 5.1 Suspension or Cancellation of Enrolment will only be invoked where:
  - (a) there is a serious breach of Student Expectations;
  - (b) there are persistent breaches of Student Expectations, which separately are insufficient to warrant Suspension or Cancelling Enrolment;
  - (c) based on a student's conduct, the Principal holds a well-founded concern regarding the safety and welfare of other students or staff at the school;
  - (d) there is a serious breach of the contract of enrolment including where the student or parent/caregiver by their conduct demonstrates that they are unwilling or unable to meet their obligations under the contract;

- (e) there is a serious or persistent breach of the Parent Code of Conduct; or
- (f) a student has engaged in unlawful acts.

- 5.2 Cabra staff will operate consistent with principles of natural justice and procedural fairness.
- 5.3 Cabra’s legal obligations to the student in question as well as staff and other students will be taken into consideration in deciding to Suspend or Cancel Enrolment.
- 5.4 The process surrounding Suspension or Cancellation of Enrolment as outlined in the SACCS Building Respectful Relationships: Student Suspension and Cancelling Enrolment Procedure (2019) will be followed.

## 6 Related Documents and References

- Cabra Dominican College Student Handbook
- Cabra Dominican College Working Together Principles
- Cabra Dominican College [Policies](#)
- SACCS Building Respectful Relationships: Student Suspension and Cancelling Enrolment Procedure (2019)

## 7 Revision Record

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