



Academic Honesty Policy

1 Context

- 1.1 Learning, teaching and assessment at Cabra is student-centred, inclusive, evidence based and complies with the Australian Curriculum ACARA, the South Australian Certificate of Education (SACE), Crossways and the South Australian Child Protection Curriculum.
- 1.2 Cabra's approach to learning and teaching focuses on creating a supportive and challenging environment in which students learn, where enquiry and the appreciation of beauty are fostered and it is understood that mistakes are often essential for growth. Particular attention is provided to nurturing scholarship and a love of learning, each of which are highly valued in the Dominican tradition. Learning occurs differently for each individual person and is supported by positive relationships, attention to well-being and high academic expectations. Cabra students will develop personal integrity and agency through good practice in learning and assessment that develops and promotes a culture of academic honesty.

2 Policy Statement

- 2.1 Academic honesty is a fundamental part of learning and teaching at Cabra Dominican College. We value and have a deep respect for the dignity of each person and aim to ensure students develop strong ethical foundations that inform, not only their academic practice at Cabra, but extend to their academic lives beyond.

3 Definitions

Academic Dishonesty means student behaviour which provides a misleading or deceptive basis for admission, assessment, academic progression or another academic advantage to which the student is not entitled. This may include:

- (a) plagiarism: the act of representing the creative work of another as one's own original work, without appropriate acknowledgment of the author or source;
- (b) collusion: the presentation of an assessment piece by a student as their own, which is in fact the result of unauthorised collaboration with another (peer, parent, tutor, etc) or the over support or drafting of a student's work, compromising the author's authenticity;
- (c) duplication of work: presenting the same work for different assessment components without consultation with the teacher;
- (d) misconduct in tests/examinations and other summative assessments: including taking unauthorised material/devices into tests/examinations; receiving or disclosing information to another student; or engaging in inappropriate behaviours which may distract other students or provide unfair advantage to self or others;
- (e) fabrication of data is presenting data that has been purchased, plagiarised or invented by the student rather than collected from surveys, interviews, experiments, or other such processes.

Authentic Piece of Work means a piece of work that is based on a student's individual and original ideas, which acknowledges the words, thoughts and material of others using appropriate referencing according to the student's teacher's guidance.

4 Scope

- 4.1 This policy applies to all students.
- 4.2 Staff working within or for Cabra Dominican College and parents and caregivers will support this policy.

5 Principles

Academic honesty is based on the following principles:

- 5.1 Students only produce and submit an Authentic Piece of Work for assessment;
- 5.2 Students do not engage in Academic Dishonesty;
- 5.3 All ideas and work of other persons, regardless of the source, are acknowledged using appropriate referencing (as guided by the teacher) including:
 - (a) acknowledging the sources of all photographs, maps, illustrations, computer programs, data graphs, audio-visual and similar material;
 - (b) treating electronic media as the same way as traditionally published media, such as books; and
 - (c) using appropriate quotation conventions and references for passages that are quoted verbatim.
- 5.4 students do not directly, or indirectly, communicate with another student in a supervised test, assessment, or examination;
- 5.5 students do not permit any other student to copy their work.
- 5.6 Where students work in groups, students do so with integrity and have a willingness to contribute on an equal basis, having the ability to demonstrate their contributions to the collaborative effort.

6 Related Documents and References

- Cabra Dominican College Academic Honesty Procedure
- Cabra Dominican College Student Handbook
- [SACE Copyright and Intellectual Property Policy](#)
- [SACE Board Supervision and Verification of Students' Work Policy and Procedures](#)
- [SACE Board Ethical Conduct of Research Policy and Procedures](#)
- [SACE Board Redrafting of Assessed Work Policy](#)
- [SACE Board Reuse of Assessed Work Policy](#)



7 Revision Record

Document Title	Academic Honesty Policy						
Document Type	Policy						
Document Date	November 2021						
Process Owner	Deputy Principal: Learning and Teaching						
Contact	Sally Ivens (learningandteaching@cabra.catholic.edu.au)						
Approval Authority	Executive Leadership Team						
Review Date	November 2024						
Policy Distribution	Website	✓	MS Teams	✓	SEQTA	✓	BoardTrac
Revision History	Edition Number	Date		Description of change			
	1.0	2018					
	2.0	2021		Scheduled Revision/Redraft			