

EXTERNAL STUDIES AND PART TIME STUDENTS

In recent years the SACE Board has introduced a number of changes to how students can complete their SACE Studies (ATAR). These changes have increased the flexibility for students who can now spread the study load over 2 or in some cases 3 years to achieve their SACE. As a result the 'traditional' number of subjects undertaken in a year is not applicable to a number of students. In addition students may undertake VET courses (via other providers) or study other subjects not offered by the college (e.g. Open Access, School of Languages) and earn the credits required to achieve their SACE.

As a result of these changes the college wishes to clarify what effect undertaking these external courses will have on fees charged. The SACE Coordinator and subject counsellors will structure courses over years 10-12 to allow students to meet the requirements of SACE. The fee structure over these 3 years recognises the cost of achieving this aim. If a student undertakes a greater or lesser load in any one year, the fees will not be adjusted, providing the requirements of SACE can be achieved by the completion of Year 12.

When you intend to undertake external studies please clarify with the VET and/or SACE coordinator the impact on your subject load which will determine any changes to your fees.

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| EXTERNAL STUDIES (e.g. Open Access): | Parents/guardians are responsible for the payment of subjects studied externally (with the exception of Open Access College Fees). |
| VET COURSES EXTERNAL TO CABRA | <p>Parents/guardians are responsible for the payment for VET fees charged. When a course is organized through Cabra's VET coordinator a form will be sent to parents detailing the name of the course and an approximate cost. Parents will be asked to sign this form and return it to the VET coordinator.</p> <p>If the VET course undertaken is as an alternative to a SACE subject offered at Cabra (i.e. not as an additional subject) then the college will pay the VET course (unless the course provider specifically requires direct payment). Once the invoice has been received from the external provider Cabra will then charge families the excess of the course cost over a specified allowance* on their fee account (some courses are very expensive). An updated account will be mailed with the VET course charge.</p> <p>*The current allowance is up to maximum of \$1000 for the equivalent of 1 course for a semester (i.e. would be up to \$500 for 1 term course or up to \$2000 for a full year course)</p> |
| PART TIME STUDENTS | An adjustment to fees for Part time students will only be made if a student has reduced their subject load and will not be able to meet the requirements of SACE over the 3 years of Year 10-12 |

Note: All contact regarding external studies charges are to be made only through the Cabra Finance Team and are to be directed to Karen Swift, phone 8179 2400 or email fees@cabra.catholic.edu.au

In the event that you have difficulty meeting your financial liability, please contact Karen Swift immediately to discuss your situation

CONTACTS – College Phone No. 8179 2400

All fee enquiries to fees@cabra.catholic.edu.au or
Queries including School Card, Fee Remission, Payment Plans to Karen Swift, Family Accounts Officer

CABRA

DOMINICAN COLLEGE



Fees for 2020

225 Cross Road, Cumberland Park SA 5041

PO Box 57, Melrose Park SA 5039

Tel (08) 8179 2400 Fax (08) 8272 9810

Email: fees@cabra.catholic.edu.au

FAMILY ACCOUNTS OFFICER: Karen Swift (Monday to Thursday)

SUMMARY OF COMPULSORY FEES

This table summarizes the compulsory fees payable for each student.

| | Year 7 | Year 8 | Year 9 | Year 10 | Year 11 | Year 12 | Year 13 |
|------------------|----------------|----------------|----------------|-----------------|-----------------|----------------|----------------|
| TOTAL FEE | \$ 7200 | \$ 8790 | \$ 8790 | \$ 10950 | \$ 11250 | \$11250 | \$11250 |

This summary does not include the following items which are charged separately or any other expenses which might be incurred.

- Community Living Week (CLW). The fees above include an allowance for CLW activities, however some activities are considerably more expensive and there may be additional charges which will be invoiced.
- Sport Team nomination fees will be invoiced individually to the family.
- Extended Music – when students participate in the Cabra music program e.g. instrumental lessons, ensembles or supporting the extended music program a fee of \$100 per student will be invoiced. The annual fee subsidises the coordination of instrumental lessons, ensembles and other music groups.
- The above fees do not include book & stationery requirements or uniforms.
- The college Fee Policy requires all fees to be up to date by the end of each year.

METHODS OF PAYMENT

There are several ways to pay fees at Cabra. You can either pay by 3 instalments or arrange a Payment Plan.

| | | | |
|-----------------------------------|---|-----------------|---|
| Payment Methods | Cash Cheque QKR! For information - Refer to http://www.cabra.catholic.edu.au/services/qkr Payment in person can be made at the main school office between 8.00 am and 4.00 pm on school days. | EFTPOS B-Pay | Direct debit from your bank account Automatic credit card deductions |
| Paying by Instalments | <i>If paying by 3 instalments</i> – Due date is Friday Week 6 of terms 1, 2 and 3. Term 1 – 6th March Term 2 – 5th June Term 3 – 28th August. Statements will be issued by Week 3 of each term. Full Year Fee Payment – If the full year fees are paid by Friday 6th March 2020 , a 2% discount will apply to the Net Fee balance. | | |
| Other Payment Arrangements | Payment Plan If not paying by 3 instalments a formal payment plan between families and the college must be completed. To assist families, payment plans may be arranged at any time from October 2019. These plans will allow families to pay fees on a weekly, fortnightly or monthly basis. There are no other options. | | |
| Split Fee Accounts | Family accounts will be billed as per the enrolment form. Where this represents a separated family the college expects the enrolling parents/caregivers to arrange payment plans between themselves ensuring all fees are up to date at the end of 2020. Family accounts will only be split if a court order is in place specifying how fees are to be paid. | | |

Choosing one of the above methods of payment and ensuring that fees are paid on time enables the school to provide the highest level of service to your family.

INTERSTATE/OVERSEAS COLLEGE TRIPS

The college expects all families to be financially up to date with payment of their tuition fees, or financially up to date with an approved payment plan for payment of tuition fees when nominating their son or daughter for any extra curricula interstate or overseas college trips.

The college will not allow attendance for an interstate or overseas trip if fees are not up to date or an approved payment plan is in place and maintained.

EXAMPLE OF PAYMENT PLAN – example of approximate weekly, fortnightly and monthly payment based on 1 child attending Cabra in 2020 for the period January to December.

| | Year 7 \$ | Year 8 \$ | Year 9 \$ | Year 10 \$ | Year 11 \$ | Year 12 \$ | Year 13 \$ |
|----------------------------------|--------------|--------------|--------------|---------------|---------------|---------------|---------------|
| Weekly (52 weeks) | 139 | 170 | 170 | 211 | 217 | 217 | 217 |
| Fortnight (26 fortnights) | 277 | 339 | 339 | 422 | 433 | 433 | 433 |
| Monthly (12 months) | 600 | 733 | 733 | 913 | 938 | 938 | 938 |

FEE CONCESSIONS

| | | | | | |
|---|---|----------|----------|----------|------------------|
| Sibling Discount | Discounts are available for families with children attending Cabra and a Catholic Parish Primary School. Discounts will be applied as outlined below on the total fee: | | | | |
| | Number of students attending Cabra: | 1 | 2 | 3 | 4 or more |
| Number of students attending other Catholic Primary Schools: | 0 | Nil | 15% | 22.5% | 25% |
| | 1 | 10% | 20% | 25% | 25% |
| | 2 | 15% | 25% | 25% | 25% |
| | 3 | 20% | 25% | 25% | 25% |
| | 4 or more | 25% | 25% | 25% | 25% |

For those families experiencing financial hardship the Cabra provides assistance following proof of the hardship. The college uses two methods to assess this:

- 1. School Card Scheme**
School Card is a South Australian Government means tested assistance scheme focused on providing educational expense support to families on a low income.

For eligible families, Cabra provides a 40% discount on the total fee. Forms and eligibility criteria are available from Karen Swift Term 1 2020. Alternatively you can go to the following website (Note: Forms for 2020 may not be available until late December 2019 or Term 1 2020)
<https://www.sa.gov.au/topics/education-skills-and-learning/financial-help-scholarships-and-grants/school-card-scheme/school-card-application-forms>
- 2. Financial Fee Variations**
Families are required to complete a fee remission form. The form requests similar information to the School Card system where we ask for some information to be verified. In many cases it will also be necessary to have a short appointment with either Karen Swift and/or the Business Manager, which takes approximately 15-20 minutes. The fee remission form is available from Karen Swift.

STUDENTS LEAVING AT THE END OF OR DURING A SCHOOL YEAR

1. When students leave Cabra of their own volition, the family must give a minimum of one term's notice. A fee of **\$500 in lieu of one term's notice** will be charged to the child's account if one term's notice is not provided. This includes students leaving at the end of the year who must advise the college before the end of Term 3.
2. In addition, for students leaving during a school year, fees will be adjusted to reflect the number of weeks' tuition provided to the student for the year.
3. The Principal at her discretion may waive fees in lieu and/or fees to be charged for a student leaving the college.

STUDENT ABSENCES

1. Payment of school fees is still required where a student is absent from school for any length of time.
2. A student who temporarily leaves the college for a minimum of a term and wishes to return to the college will pay a holding fee of at least 50% of the fees applicable during the student's absence.
3. This holding fee may be waived at the discretion of the Principal.