THE USE OF THE STUDENT DIARY

The Student Diary has been prepared to assist students in the planning of their studies and to provide them with other information which should be useful for them as a student of Cabra Dominican College.

1. In a fast-moving world it is important for people to be able to organise their time effectively. This Diary is designed to help you plan your activities, in particular your study, so that you use your time to full advantage.

2. The Diary is also a record of your life at school and a means by which your parents can follow your progress and keep in touch with what you are doing. There is also a space for your parents to sign when receiving the Newsletter and/or College letters or circulars.

3. Take your Diary to lessons and take it home at night.

4. Your Diary may be inspected by your teachers at any time.

5. Should your Home Class teacher, a Subject teacher, or one of your parents wish to comment on your work, a space is available for this purpose. You must see such notes are shown to the person concerned for signature.

6. Statements of the College Policies have been included for your easy reference. This should ensure you know what is expected of you in these matters and assist you to satisfy these expectations.

7. If you lose your Diary you will be required to buy another.

8. Damage to the Diary, graffiti, magazine photos, personal photos, etc. WILL NOT BE TOLERATED.

ADMINISTRATION OFFICE HOURS

Monday to Friday – 8.15 am to 4.00 pm during school terms (excluding public holidays).

Absentee phone line 8179 2477.