ACCEPTABLE USE OF THE COMPUTER NETWORK

Cobra is pleased to offer students access to the College’s Computer Network. Students are able to use the Internet for research and College assignments. At all times Internet use must be in keeping with legal requirements and the ethos and policies of Cobra. While working on the Internet, students are expected only to visit sites which are relevant to the curriculum project being completed.

In particular students are not to visit sites containing material that is inappropriate; for example sites that are sexually explicit, violent, concerned with illegal drugs, gambling, hate speech, general harassment of others, purchasing online, Internet filtering, camera surveillance. USB inspection and activity logs are used to help monitor safe and responsible use of computers and the network.

STUDENT RESPONSIBILITY

- Students are responsible for their behaviour on the network and ensuring that the adequate credits are available to meet school requirements (printing/Internet access).
- Only programs that are available via the ‘Start’ menu are to be used. Students are not to load software onto a local hard drive.
- It is the student’s responsibility not to go searching for inappropriate items on the Internet and to report any occurrences of the nature to the staff in the room.
- Using someone else’s network account is definitely unacceptable.
- Naturally hacking or cracking is not acceptable and will be regarded as a most serious breach of Cobra’s policy.

Any students who choose to use the network or Internet outside these guidelines will have their access to the network denied (a $10 fee is charged to have their computer account locked). Depending on the infringement, serious consequences such as Rethink, suspension or a ban on using any of the College’s computers may also occur.

Please note that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate, or potentially offensive. Please remember that the Internet is in a perpetual state of evolution and that the possibilities of finding and distributing information are endless. The school claims no control over the content or subject matter of the information available via the Internet and email, but aims to monitor and promote responsible use of this valuable medium.

LIBRARY POLICY ON THE USE OF COMPUTERS AND INTERNET

1. Classes booked into the Library for research have priority use of the computers. Students are able to use them if there is no class booking.

2. Individual student users must come to the Library after the first TEN minutes of the lesson, with diaries signed re specific purpose of their computer use, and the Internet policies signed and displayed if appropriate. E.g. Use Internet for RE assignment on Buddhism, Word processing for English essay on Poetry.

3. Students must check at the desk first, to see if the computers are free.

4. Students must sign the computer log sheet clearly before using the computers, or risk being logged off and sent out of the library for that lesson.

5. During lesson times the Internet is to be used by students for school related activities only. No chatting, email, or downloading files. If you break these rules or tamper with the computers, the Computing Department will be notified, you will have your accounts locked and there will be a $10 fee to have the reopened.

6. Students can browse the Internet at lunchtime provided they visit appropriate sites, but not before or after school unless it is school related.

7. No email can be done in the libraries. Students can email after school, in a designated Computing room, with parental permission noted in the Diary.

If you have any problems re logs and passwords, please notify IT staff, using the appropriate forms outside the IT office.