

CABRA

DOMINICAN COLLEGE



Application for Enrolment

Please complete this form in full and return together with the non-refundable registration fee of \$22

Applications can be completed **online** at www.cabra.catholic.edu.au
or completed forms can be **emailed** to registrar@cabra.catholic.edu.au

225 Cross Road, Cumberland Park SA 5041

PO Box 57, Melrose Park SA 5039

Tel (08) 8179 2400 Fax (08) 8272 9810

Email registrar@cabra.catholic.edu.au

Website www.cabra.catholic.edu.au

STUDENT DETAIL											
Family Name			Given Name/s								
Male / Female (Circle)	Birth Date	/	/	Beginning Date:	Year	Term	Year Level				
Address					Postcode						
Home Languages:		Main		Other							
Country of Birth				If born overseas, date of arrival in Australia			/	/			
First enrolled in a school in Australia				/	/	Aboriginal or Torres Strait Islander <input type="checkbox"/> YES <input type="checkbox"/> NO (If YES, circle which cultural group you identify with)					
Current School				Current Year Level							
Religion				Present Parish of Worship							
Sacraments	Parish	Year		Sacraments	Parish	Year					
Baptism				Reconciliation							
Confirmation				Eucharist							
FAMILY DETAILS			Parent/Guardian 1			Parent/Guardian 2					
Title			Mr Mrs Ms Miss Dr (Please Circle)			Mr Mrs Ms Miss Dr (Please Circle)					
Family Name											
Given Name/s											
Occupation											
Employer											
If not employed, do you receive a government benefit?			<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO						
Contact Details		Home / Work		H		W		H		W	
		Fax									
		Mobile									
		Email									
Country of Birth											
Date of Arrival in Australia (if applicable)			/		/		/		/		
School Attended											
Highest Year Completed			Year 12 / 11 / 10 / 9 (Circle One)			Year 12 / 11 / 10 / 9 (Circle One)					
Non-School Education (Highest qualification completed)			<input type="checkbox"/> Bachelor degree or above <input type="checkbox"/> Advanced Diploma/Diploma <input type="checkbox"/> Certificate I to IV (including trade certificate) <input type="checkbox"/> No non-school qualifications			<input type="checkbox"/> Bachelor degree or above <input type="checkbox"/> Advanced Diploma/Diploma <input type="checkbox"/> Certificate I to IV (including trade certificate) <input type="checkbox"/> No non-school qualifications					
Cultural Background											
Home Language											
Religion											
Relationship to child (Father, Mother, Foster Parent, etc)											
Residential Address											
Postal Address											
Child resides with											
Family Court or other relevant Court Order			<input type="checkbox"/> YES – you should provide a copy of the order to the school						<input type="checkbox"/> NO		

Have you previously had a student at Cabra? YES NO
 If YES, please indicate the name and the date she/he attended

Other school age children in the family				
Name	Male / Female	Birth Date	School Attending	Year Level

SPECIAL STUDENT NEEDS AND CONSIDERATION

- (a) Does your child require a placement in the St Mary's Unit? YES NO
- (b) Does your child have any learning problems? YES NO
- (c) Has your child ever been assessed by a psychologist or a speech pathologist? YES NO

If **YES** to any of the above questions, please give details **AND** submit documentation relating to special needs (reports, action plans, assessments, etc).

- (d) Has your child attended any specialised agencies, special schools, units or centres? YES NO
- (e) Does your child have any special needs or considerations? (Disabilities, impediments, medical conditions, allergies, restrictions on physical activity) YES NO
- (f) Does your child require any special provisions to be made by the school? (Eg, medication, disabled access, etc) YES NO
- (g) Does your child have any infectious diseases? YES NO
- (h) Does your child have any special achievements, talents? YES NO

RELEASE OF INFORMATION

- The College respects the privacy of personal and sensitive information regarding your family. The College collects personal information, including sensitive information about the student and parent(s) or guardian(s) before and during the course of the student's enrolment at the College. The primary purpose of collecting this information is to enable the College to provide schooling for your child. A copy of the College's privacy policy is enclosed.
- In situations where parents are separated, it is the policy of the College to release school reports to Mother and Father of the student upon request. It is also our policy to allow both Mother and Father to attend parent/teacher interviews upon request. However, the College will abide by any court orders which prevent the release of such information.
- Some of the information the College collects is to satisfy the College's legal obligations, particularly to enable the College to discharge its duty of care.
- Health information about students is sensitive information within the terms of the National Privacy Principles under the Privacy Act. We may ask you to provide medical information or medical reports about your child from time to time.
- The College from time to time discloses personal and sensitive information to others for administrative and educational purposes. This includes to other Catholic schools, government departments, South Australian Commission for Catholic Schools, Catholic Education Offices, local parish, medical practitioners and people providing services to the College including specialist visiting Consultants and Advisers from the Catholic Education Offices, sports coaches and volunteers.
- In the event of default in payment of fees, the College may refer the default to a debt collection agency. If this occurs, personal information will be disclosed to the agency and you will be responsible for the collection costs.
- The College from time to time is required to disclose personal and sensitive information in order to comply with the law or to report matters to the relevant persons or authorities.
- If we do not obtain the information referred to above, we may not be able to enrol or continue the enrolment of your child.
- Personal information collected from students is regularly disclosed to their parents or guardians. On occasions information such as academic and sporting achievements, student activities and other news is published in the College newsletter, magazine and our website.

10. Parents or guardians may seek access to personal information collected about them and their child by contacting the College. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the College's duty of care to the student, or where students have provided information in confidence.
11. As you may know, the College from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. We will not disclose personal information to third parties for their own fundraising purposes without your consent.
12. If you provide the College with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the College and why, that they can access that information if they wish and that the College does not usually disclose the information to third parties.

I acknowledge and accept all of the above terms and conditions (clauses 1-12).

I declare that all of the information provided in this application is, to the best of my knowledge, true.

(Both parents/guardians to sign if possible)

Parent/Guardian 1 (signature) Date

Parent/Guardian 2 (signature) Date

Please state your reasons for choosing Cabra Dominican College for your child's education.

.....

PLEASE NOTE In due course, applicants will be contacted regarding their application for enrolment. If applicants accept an offer of enrolment, the terms and conditions detailed in this Application for Enrolment are incorporated in the Acceptance of Offer.

OLD SCHOLAR

If a relative of the student being enrolled is an old scholar of Cabra, we would appreciate the following information for our records.

Name when at Cabra Years at Cabra to

Relationship to student being enrolled

PAYMENT OF REGISTRATION FEE

Payment of a \$22 non-refundable registration fee is required with this application.

Payment Method Credit Card Cash Cheque

Amount \$22.00

For credit card payments:

Visa MasterCard Other

Name on card Expiry Date/.....

American Express verification number

Signature Date

OFFICE USE ONLY

Registration Fee Received Credit Card Cash Cheque

Signature Date/...../.....

Data Received/...../..... Deposit Paid/...../..... Acknowledgement Sent/...../.....

Interviewed/...../.....

Offer Sent/...../..... Offer Accepted/...../..... Notice of Acceptance Sent/...../.....