

EXTERNAL STUDIES AND PART TIME STUDENTS

In recent years the SACE Board has introduced a number of changes to how students can complete their SACE Studies (ATAR). These changes have increased the flexibility for students who can now spread the study load over 2 or in some cases 3 years to achieve their SACE. As a result the 'traditional' number of subjects undertaken in a year is not applicable to a number of students. In addition students may undertake VET courses (via other providers) or study other subjects not offered by the College (e.g. Open Access, School of Languages) and earn the credits required to achieve their SACE.

As a result of these changes the College wishes to clarify what effect undertaking these external courses will have on fees charged. The SACE Coordinator and subject counsellors will structure courses over years 10-12 to allow students to meet the requirements of SACE. The fee structure over these 3 years recognises the cost of achieving this aim. If a student undertakes a greater or lesser load in any one year, the fees will not be adjusted, providing the requirements of SACE can be achieved by the completion of Year 12.

When you intend to undertake external studies please clarify with the VET and/or SACE coordinator the impact on your subject load which will determine any changes to your fees.

EXTERNAL STUDIES (e.g. Open Access):	Parents/guardians are responsible for the payment of subjects studied externally (with the exception of Open Access College Fees).
VET COURSES EXTERNAL TO CABRA	<p>Parents/guardians are responsible for the payment for VET fees charged. When a course is organized through Cabra's VET coordinator a form will be sent to parents detailing the name of the course and an approximate cost. Parents will be asked to sign this form and return it to the VET coordinator.</p> <p>If the VET course undertaken is as an alternative to a SACE subject offered at Cabra (i.e. not as an additional subject) then the College will pay the VET course (unless the course provider specifically requires direct payment). Once the invoice has been received from the external provider Cabra will then charge families the excess of the course cost over a specified allowance* on their fee account (some courses are very expensive). An updated account will be mailed with the VET course charge and include a copy of the signed acceptance of the VET course.</p> <p>*The current allowance is up to maximum of \$1000 for the equivalent of 1 course for a semester (i.e. would be up to \$500 for 1 term course or up to \$2000 for a full year course)</p>
PART TIME STUDENTS	An adjustment to fees for Part time students will only be made if a student has reduced their subject load and will not be able to meet the requirements of SACE over the 3 years of Year 10-12

Note: All contact regarding External Studies Charges are to be made only through the College Finance Team and are to be directed to Karen Swift, phone 8179 2400 or email fees@cabra.catholic.edu.au

In the event that you have difficulty meeting your financial liability, please contact Karen Swift immediately to discuss your situation

CONTACTS – College Phone No. 8179 2400

All fee enquiries to fees@cabra.catholic.edu.au or
Queries including School Card, Fee Remission, Payment Plans to Karen Swift, Family Accounts Officer

CABRA

DOMINICAN COLLEGE



Fees for 2017

225 Cross Road, Cumberland Park SA 5041

PO Box 57, Melrose Park SA 5039

Tel (08) 8179 2400 Fax (08) 8272 9810

Email: fees@cabra.catholic.edu.au

FAMILY ACCOUNTS OFFICER: Karen Swift (Monday to Thursday)

SUMMARY OF COMPULSORY FEES

This table summarizes the compulsory fees payable for each student.

	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13
TOTAL FEE	\$ 6660	\$ 6660	\$ 8310	\$ 8310	\$ 10410	\$ 10725	\$ 10725	\$10725

This summary does not include the following items which are charged separately or any other expenses which might be incurred.

- Fees for St Mary's Unit - \$ 250 per annum.
- Community Living Week (CLW). The fees above include an allowance for CLW activities, however some activities are considerably more expensive and there may be additional charges which will be invoiced.
- Sport Team nomination fees will be invoiced to the family.
- Music fees will be invoiced to the family.
- The above fees do not include book & stationery requirements or uniforms.
- The College Fee Policy is that all fees are required to be up to date by the end of each year.

METHODS OF PAYMENT

There are two ways to pay fees at Cabra. You can either pay by 3 instalments or arrange a Payment Plan.

Payment Methods	Cash Cheque OKR! For information - Refer to http://www.cabra.catholic.edu.au/services/qkr Payment in person can be made at the main school office between 8.00 am and 4.00 pm on school days.	EFTPOS B-Pay	Direct debit from your bank account Automatic credit card deductions
Paying by Instalments	<i>If paying by 3 instalments</i> – Due date is Friday Week 6 of terms 1, 2 and 3. Term 1 – 10 th March Term 2 – 9 th June Term 3 – 1 st September. Statements will be issued by Week 3 of each term. <i>Full Year Fee Payment</i> – If the full year fees are paid by Friday 10 th March 2017 a 2% discount will apply to the Net Fee balance.		
Other Payment Arrangements	<i>Payment Plan</i> If not paying by 3 instalments a formal payment plan between families and the College must be completed. To assist families, payment plans may be arranged at any time from October 2016. These Plans will allow families to pay fees on a weekly, fortnightly or monthly basis. There are no other options.		
Split Fee Accounts	Fee accounts will not be split unless there is a court order in place and provided to the College. For accounts without a court order individual payments plans may be made and both parents will receive a copy of the family statement on request		

Choosing one of the above methods of payment and ensuring that fees are paid on time enables the school to provide the highest level of service to your family.

INTERSTATE/OVERSEAS COLLEGE TRIPS

The College expects all families to be financially up to date with payment of their tuition fees, or financially up to date with an approved payment plan for payment of tuition fees when nominating their son or daughter for any extra curricula interstate or overseas College trips.

The College will not allow attendance for an interstate or overseas trip if fees are not up to date or approved payment plan in place and maintained.

EXAMPLE OF PAYMENT PLAN – example of approximate weekly, fortnightly and monthly payment based on 1 child attending Cabra in 2017 (no discount) for the period January to December.

	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13
	\$	\$	\$	\$	\$	\$	\$	\$
Weekly (52 weeks)	129	129	160	160	201	207	207	207
Fortnight (26 fortnights)	257	257	320	320	401	413	413	413
Monthly (12 months)	555	555	693	693	868	894	894	894

FEE CONCESSIONS

Sibling Discount	Discounts are available for families with children attending Cabra and a Catholic Parish primary school. Discounts will be applied as outlined below on the total fee:						
	Number of students attending Cabra:		1	2	3	4 or more	
	Number of students attending other Catholic Primary Schools:		0	1	2	3	4 or more
			Nil	15%	22.5%	25%	
			10%	20%	25%	25%	

For those families experiencing financial hardship the College does provide assistance following proof of the hardship. The College uses two methods to assess this:

- School Card Scheme**
School Card is a South Australian Government means tested assistance scheme focused on providing educational expense support to families on a low income.
For eligible families, Cabra provides a 40% discount on the total fee. Forms and eligibility criteria are available from Karen Swift normally in mid-December. Alternatively you can go to the following website (Note: Forms for 2017 may not be available until late December 2016)
<https://www.sa.gov.au/topics/education-skills-and-learning/financial-help-scholarships-and-grants/school-card-scheme/school-card-application-forms>
- Financial Fee Variations**
Families are required to complete a fee remission form. The form requests similar information to the School Card system where we ask for some information to be verified. In many cases it will also be necessary to have a short appointment with either Karen Swift and/or the Business Manager, which takes approximately 15-20 minutes. The fee remission form is available from Karen Swift.

STUDENTS LEAVING AT THE END OF OR DURING A SCHOOL YEAR

1. When students leave Cabra of their own volition, the family must give a minimum of one term's notice. A fee of **\$500 in lieu of one term's notice** will be charged to the child's account if one term's notice is not provided. This includes students leaving at the end of the year who must advise the college before the end of Term 3.
2. In addition, for students leaving during a school year, fees will be adjusted to reflect the number of weeks' tuition provided to the student, for the year.
3. The Principal at his discretion may waive fees in lieu and/or fees to be charged for a student leaving the College.

STUDENT ABSENCES

1. Payment of school fees is still required where a student is absent from school for any length of time.
2. A student who temporarily leaves the college for a minimum of a term and wishes to return to the college will pay a holding fee of at least 50% of the fees applicable during the student's absence.
3. This holding fee may be waived at the discretion of the Principal.