In recent years the SACE Board has introduced a number of changes to how students can complete their SACE Studies (ATAR). These changes have increased the flexibility for students who can now spread the study load over 2 or in some cases 3 years to achieve their SACE. As a result the 'traditional' number of subjects undertaken in a year is not applicable to a number of students.

In addition students may undertake VET courses (via other providers) or study other subjects not offered by the College (e.g. Open Access, School of Languages) and earn the credits required to achieve their SACE. As a result of these changes the College wishes to clarify what effect undertaking these external courses will have on fees charged.

The SACE Coordinator and subject counsellors will structure courses over years 10-12 to allow students to meet the requirements of SACE. The fee structure over these 3 years recognises the cost of achieving this aim. If a student undertakes a greater or lesser load in any one year, the fees will not be adjusted, providing the requirements of SACE can be achieved by the completion of Year 12.

When you intend to undertake external studies please clarify with the VET and/or SACE coordinator the impact on your subject load which will determine any changes to your fees.

**EXTERNAL STUDIES**
(e.g. Open Access):
Parents/guardians are responsible for the payment of subjects studied externally (with the exception of Open Access College Fees).

**VET COURSES EXTERNAL TO CABRA**
Parents/guardians are responsible for the payment for VET fees charged. When a course is organized through Cabra’s VET coordinator a form will be sent to parents detailing the name of the course and an approximate cost. Parents will be asked to sign this form and return it to the VET coordinator.

If the VET course undertaken is as an alternative to a SACE subject offered at Cabra (i.e. not as an additional subject) then the College will pay the VET course (unless the course provider specifically requires direct payment). Once the invoice has been received from the external provider Cabra will then charge families the excess of the course cost over a specified allowance* on their fee account (some courses are very expensive). An updated account will be mailed with the VET course charge and include a copy of the signed acceptance of the VET course.

*The current allowance is up to a maximum of $1000 for the equivalent of 1 course for a semester (i.e. would be up to $500 for 1 term course or up to $2000 for a full year course)

**PART TIME STUDENTS**
An adjustment to fees for Part time students will only be made if a student has reduced their subject load and will not be able to meet the requirements of SACE over the 3 years of Year 10-12.

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**Note:** All contact regarding External Studies Charges are to be made only through the College Finance Team and are to be directed to Karen Swift, phone 8179 2400 or email fees@cabra.catholic.edu.au.

In the event that you have difficulty meeting your financial liability, please contact Karen Swift immediately to discuss your situation.

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**CONTACTS – College Phone No. 8179 2400**
All fee enquiries to fees@cabra.catholic.edu.au or Queries including School Card, Fee Remission, Payment Plans to Karen Swift, Family Accounts Officer
### INTERSTATE/OVERSEAS COLLEGE TRIPS

The College expects all families to be financially up to date with payment of their tuition fees, or financially up to date with an approved payment plan for payment of tuition fees when nominating their son or daughter for any interstate or overseas College trip.

The College will not allow attendance for an interstate or overseas trip if fees are not up to date.

### METHODS OF PAYMENT

There are two ways to pay fees at Cabra. You can either pay by 3 instalments or arrange a Payment Plan.

<table>
<thead>
<tr>
<th>Payment Methods</th>
<th>Cash</th>
<th>Cheque</th>
<th>EFTPOS</th>
<th>B-Pay</th>
<th>Direct debit from your bank account</th>
<th>Automatic credit card deductions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paying by</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instalments</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>EXAMPLE OF PAYMENT PLAN</strong> – example of approximate weekly, fortnightly and monthly payment based on 1 child attending Cabra in 2016 (no discount) for the period January to December.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Term 1 - 11th March</strong></td>
<td><strong>Term 2 - 10th June</strong></td>
<td><strong>Term 3 - 2nd September</strong></td>
<td><strong>Weekly (52 weeks)</strong></td>
<td><strong>Fortnight (26 fortnights)</strong></td>
<td><strong>Monthly (12 months)</strong></td>
<td></td>
</tr>
<tr>
<td>Year 6 $</td>
<td>Year 7 $</td>
<td>Year 8 $</td>
<td>Year 9 $</td>
<td>Year 10 $</td>
<td>Year 11 $</td>
<td>Year 12 $</td>
</tr>
<tr>
<td>$6450</td>
<td>$6450</td>
<td>$8070</td>
<td>$8070</td>
<td>$10110</td>
<td>$10380</td>
<td>$10725</td>
</tr>
</tbody>
</table>

### FEE CONCESSIONS

**Sibling Discount**

Discounts are available for families with children attending Cabra and other Catholic Parish primary schools.

(Refer to enclosed application form for details)

Discounts will be applied as outlined below on the total fee:

<table>
<thead>
<tr>
<th>Number of students attending Cabra:</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4 or more</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of students attending other Catholic Primary Schools:</td>
<td>0</td>
<td>10%</td>
<td>25%</td>
<td>25%</td>
</tr>
<tr>
<td>1</td>
<td>15%</td>
<td>25%</td>
<td>25%</td>
<td>25%</td>
</tr>
<tr>
<td>2</td>
<td>20%</td>
<td>25%</td>
<td>25%</td>
<td>25%</td>
</tr>
<tr>
<td>3 or more</td>
<td>25%</td>
<td>25%</td>
<td>25%</td>
<td>25%</td>
</tr>
</tbody>
</table>

For those families experiencing financial hardship the College does provide assistance following proof of the hardship. The College uses two methods to assess this:

1. **School Card Scheme**

   School Card is a South Australian Government means tested assistance scheme focused on providing educational expense support to families on a low income.


2. **Financial Fee Variations**

   Families are required to complete a fee remission form. For 2016 we have a simplified form similar to the School Card system where we ask for some information to be verified. In many cases it will also be necessary to have a short appointment with either Karen Swift or the Business Manager, which takes approximately 15-20 minutes. The fee remission form is available from Karen Swift.

### STUDENTS LEAVING AT THE END OF OR DURING A SCHOOL YEAR

1. When students leave Cabra of their own volition, the family must give a minimum of one term’s notice.

   A fee of $500 in lieu of one term’s notice will be charged to the child’s account if one term’s notice is not provided. This includes students leaving at the end of the year who must advise the college before the end of Term 3.

2. In addition, for students leaving during a school year, fees will be adjusted to reflect the number of weeks’ tuition provided to the student, for the year.

3. The Principal at his discretion may waive fees in lieu and/or fees to be charged for a student leaving the College.

### STUDENT ABSENCES

1. Payment of school fees is still required where a student is absent from school for any length of time.

2. A student who temporarily leaves the college for a minimum of a term and wishes to return to the college will pay a holding fee of at least 50% of the fees applicable during the student’s absence.

3. This holding fee may be waived at the discretion of the Principal.