Thursday 21 May, 2015

YEAR 10 EXAMS - SEMESTER 1, 2015
Monday 25th May to Wednesday 27th May, Week 5.

Dear Parents, Caregivers and Students

With the Semester 1 Exams to be held in Week 5, we would like to take the opportunity to remind you of the College's expectations of Year 10 students at this time. A copy of the Exam Timetable can be found overleaf. In addition to the instructions outlined on the Exam Timetable document we ask that you consider the points below in relation to your Son or Daughter’s attendance at their exams.

Exam Times
- All exams are held in Caleruega Hall unless indicated otherwise on the timetable.
- Students only have to attend school for their actual exams. Students must arrive at school at least 30 minutes before the scheduled start time.
- Exams are generally 2 hours in length, with a 10 minute reading time at the start of the exam. Students are not allowed to use their calculators during reading time.
- Students must attend the whole exam. Students may not leave their seats in the first and last 30 minutes of the exam.
- If more than 30 minutes late for an exam, students will not be permitted to enter the exam.

Exam Expectations
- Students may not take anything into the exam room other than the necessary stationery. Students are not allowed to bring in any books, paper, liquid paper, unauthorised calculators, electronic translators, iPod or mobile phones.
- Graphics and scientific calculators must have the memory cleared before all exams (exception: don’t clear graphics calculators for Maths) – checks will occur as students enter the exam room. Casio fx 9860 GII & Casio fx 9860 GII – SD are NOT PERMITTED.
- Water is the only drink permitted. No food allowed (unless a student is diabetic).
- English dictionaries are provided; other language paper dictionaries may be used if approved.
- All graphics calculators must have the memory cleared before Sciences and Tourism.
- Maths notes should be on 1 handwritten A4 piece of paper - both sides can be used.
- Inside the exam room students may not speak or communicate with other students.
- Any breaches of the exam rules will result in a zero.
- Unattended belongings should not be left outside the exam venue. Students should use their lockers. All students need to be responsible for their own personal belongings.
- Full correct winter school uniform must be worn, including blazers.

Between Exams
- If students have a morning and afternoon exam on the same day they are expected to remain at Cabra between exams.
- The Tuckshop facilities will be available for students to pre-order their lunches and pick up at the end of the morning exam. It will not be open, though, for counter trade outside normal hours.
- Students are expected to stay around the Aquinas Lawns during breaks between their exams.
- Students should remember that other classes are still taking place and should move to lockers and around school quietly.
- McDonald’s and other nearby shops remain out of bounds.
Illness
- If a student is ill for an exam, then a parent/caregiver is required to notify the Senior School Office. **A doctor’s certificate is required for each day a student misses an exam.**
- If students need to come to school during exam week for any study related reason they must wear full winter uniform and sign in and out at the Senior School Office.

Yours sincerely

Mr Edmund O’Brien
Year 10 Coordinator

### Year 10 EXAM TIMETABLE

*All exams are held in Caleruega Hall unless indicated otherwise on the timetable.*

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