22 January, 2015

Dear Parent/Caregivers

MIDDLE SCHOOL INFORMATION – 2015

As we begin the New Year, I would like to welcome all students who are new to the Middle School – this includes all the new Year 6’s and Year 8’s in addition to the new students in other year levels who have recently enrolled into the Middle School at Cabra Dominican College.

In preparation for this year I would like to clarify a number of points regarding College policies and procedures for 2015 which specifically relate to the Middle School. Students will be reminded of these points in their individual Homerooms and Year Level meetings during the first few weeks.

MIDDLE SCHOOL WELCOMING FAMILY BBQ & PARENT INFORMATION EVENING

The Welcoming BBQ and Parent Information Evening will be held on Wednesday 4th February commencing at 6.00pm. The evening will be structured to cater for the needs of each individual Year Level. Classrooms will be open from 6:00-6:45pm to allow you to meet your child’s Home Class teacher as well as other parent/caregivers in your child’s year level. During this time Home Class teachers will provide information relating to their class, which may include information on academic and pastoral care programs, expectations for the year, procedures within the class room while also providing contact details should there be a need to contact the school throughout the year. They will also be able to answer any questions you may have about 2015.

DAY ONE - TERM 1 - WEDNESDAY 28 JANUARY, 2015

Students in the Middle School will be required to wear their full summer uniform for the first day of Term 1. All students will need to bring a lock for their lockers which will be allocated to them on the Wednesday morning. The bell will ring at 8.40am and all Year Levels will assemble in the following areas:

Year 6 - St Dominic’s Square
Year 7 - Caleruega Square
Year 8 - St Brigid’s Square
Year 9 - Quadrangle (under canteen shelter)

All students will be allocated to Home Classes by YLC’s and then proceed to Home Rooms accompanied by their Home Class Teacher. Students will be dismissed at 3.30pm on the first day.

COLLEGE UNIFORM

Some reminders:

- Girls should wear white anklet socks that cover ankles and heels and boys should wear grey socks with the summer uniform;
- Hair accessories (ribbons, combs, elastics) should be College colours;
- Girls’ hair fully tied back off the face;
- Hair colour should be natural tones only (no extreme colours or contrasts);
- Girls - no makeup is allowed to be worn;
- Only jewellery permitted is one pair of plain studs or sleepers (one piercing in each lower ear lobe only, no other piercings are allowed), and/or a simple chain with a discreet religious symbol may also be worn;
- PE uniform should only be worn on the days when your son/daughter has a practical PE lesson;
- Boys should wear short sleeve shirts. Long sleeve shirts are not part of the summer uniform;
- Girls need to ensure that their skirts cover their knees;
- Shoes should be black in colour and should be of a leather, flat heeled, lace-up style school shoes

I would ask that parents/caregivers support us in these matters to ensure that students wear the uniform appropriately and with pride. There is a choice of hat for PE and other outdoor activities. Choose from a College cap, bucket or broad brimmed style.
LESSON TIMES

STUDENT ABSENCES/LATENESS
Please advise the College via the ‘Absentee’ phone line on 8179 2477, if your son/daughter is going to be absent or late. Parents and caregivers also have the option of accessing the SMS system to inform the College if your child is going to be late or absent. The number for the SMS system is 0427 767 937.

2015 COLLEGE DIARY
This year all students will have a generic College diary. The College policies and procedures which normally are found in the front of the diary will be distributed to students and parents/caregivers electronically. All students will be expected to have a College diary and to take care of it. Stickers and other materials should not be over the diary, and it should **only** be used for parent/caregiver or teacher notes and/or homework details. Students who have defaced diaries will be required to purchase a new College diary.

STUDENT MEDICAL DETAILS
During Term 1 all parents and caregivers will be sent information associated with updating your child’s medical information in preparation for the events held during Community Living Week in Week 11 of the term.

COMMUNITY LIVING WEEK (CLW)
Community Living Week for students in Years 6 – 10 will be held from Tuesday 7th of April to Friday 10th April. Students will be given information in the next few weeks about the exciting range of activities they can choose from. All students are expected to attend.

SPORTS DAY
Our College Sports Day will be held in Term 1, Friday 6th March. This is an important day in the school year where students have an opportunity to display talents and fantastic team spirit. All students attend this as a compulsory school day. This day provides another avenue to celebrate our rich heritage and aim to foster community.

MOONLIGHT CINEMA
One of the first fundraising initiatives which the Senior Student Council will be running this year will be a Moonlight Cinema which will be held on the Middle School Oval on Friday 20 February, commencing at 7.00pm. More details will be made available to the College community early in the term.

MIDDLE SCHOOL OFFICE STAFF
The Middle School Office (8179 2455) is open from 8.30am to 4.30pm each week day. Anastasia Harvey (aharvey@cabra.catholic.edu.au) is the contact staff in the Middle School Office.

Please also find below the 2015 timetable for the day. Thank you for your ongoing support. Everyone associated with the Middle School is looking forward to working with you and your son/daughter this year.

### 2015 DAILY SCHEDULE

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<thead>
<tr>
<th>BLOCK</th>
<th>START TIME</th>
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<tbody>
<tr>
<td>Home class</td>
<td>8.45am</td>
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<td>Block 1</td>
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<td>Block 2</td>
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<td>Recess</td>
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<td>Block 6</td>
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<td>Lunch</td>
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<td>Block 8</td>
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Yours faithfully

Jason Thur
DEPUTY PRINCIPAL, MIDDLE SCHOOL